

## **Dear Valued Business Partner**

Eden Valley Poultry Inc. is committed to the safety and well-being of our people, the product we supply to our customers and our community. At Eden Valley Poultry our values of excellence, visibility and passion support our success. These values guide us as we face the difficult challenge of responding to COVID-19.

## **Supply Disruption**

If you are anticipating any shortages of goods and services to Eden Valley Poultry, we require as much advance notice as possible.

## **Visitor Protocol**

As a Company we have decided to apply the following protocols to all external business partners.

- Regular deliveries to Eden Valley Poultry are restricted to minimal interaction; this
  includes no entrance into the plant all transactions will occur at your regular receiving
  location.
- Goods that require signature will be received following adherence to personal protection equipment guidelines.
- Transport drivers who are picking up product from Eden Valley Poultry will push the buzzer but not enter the facility; any required paperwork will be delivered to you in your vehicle.
- We are requesting social distancing and no hand shaking.
- External business partners will be asked to conduct any meeting by phone or teleconference.
- If an on-site meeting is critical to the business and cannot be postponed, protocol will be reviewed and in place prior to the visit to minimize exposure.
- We will be requesting external partners, where applicable, to disclose any international travel in the last 14 days.

We appreciate your support and understanding. Please note this is subject to change.